



# CITY OF BANDERA

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## MINUTES FOR THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF BANDERA

TUESDAY FEBRUARY 23, 2021  
AT 5PM AT CITY HALL  
511 MAIN STREET, BANDERA, TEXAS

**This meeting was held via zoom only.**

1. **Call to order.** Mayor Schauman called the meeting to order at 5:05 pm. All councilmembers are present as well as City Secretary Jill Shelton and Marshal Will Dietrich.

2. **Invocation and Pledge.**

Marshal Dietrich offered the invocation, and all stood for the pledge.

### **Closed Session.**

**The City Council will convene in closed session pursuant to Texas Government Code 551.074, Personnel, to discuss the salaries of an officer or employee; to wit: Exempt employees, City Secretary / HR Director Jill Shelton, City Treasurer Amber Kinsey, Public Works Director, Martin Park, and Administrator.**

Mayor Schauman recessed the meeting at 5:08 pm into closed session.

3. **Action following Closed Session.**

**The City Council will convene following closed session to consider any action recommended to be taken during the closed session.**

Mayor Schauman reconvened the meeting at 7:10 pm.

*Councilmember Russe made a motion to postpone any salary increases for exempt employees until a new City Administrator is hired. Motion dies for lack of a second.*

*Councilmember Kunz made a motion to put into effect the retroactive compensatory time from the point the positions went from non-exempt to exempt and allow the employees to be able to use the time by December 31, 2021, seconded by Councilmember Russe. All in favor, none opposed. Motion passed.*

*Councilmember Kunz made a motion to work with the new city administrator on an employee model pay scale and pay on top of base pay such as certification and licensing as a priority for the 2021-2022 budget, seconded by Councilmember Hasty. All in favor, none opposed. Motion passed.*

4. **Closed Session.**

**The City Council will meet in closed session pursuant to Texas Government Code Section 551.074, personnel, to discuss the City Administrator position.**

Mayor Schauman recessed the meeting at 7:14 pm into closed session.

Mayor Schauman called the meeting to order on February 24, 2021 at 5:00 PM and recessed into executive session at 5:01 PM.

5. **Action following Closed Session.**

**The City Council will convene following closed session to consider any action recommended to be taken during the closed session.**

Mayor Schauman reconvened the meeting at 7:51 pm and recessed the meeting until 5PM on February 24, 2021. No other items were discussed on February 23, 2021.

Mayor Schauman reconvened the regular meeting at 5:35 PM

*Mayor Pro-Tem Gibson called for a special meeting on Monday or Tuesday to discuss this same action item again. Council member Hasty seconded the motion. All in favor, none opposed.*

**6. Consent Agenda.**

- a. **Approval of a resolution amending the Bandera Economic Development Corporation Bylaws Section III: BEDC Board of Directors, 3.01. Number and Requirements.**
- b. **Adopting Ordinance 385 repealing Ordinance 377, emergency declaration and emergency orders.**

*Mayor Pro Tem Gibson made a motion to approve, seconded by Council Member Hasty. All in favor, none opposed.*

**7. Discussion and possible action on the following items:**

- a. **Council liaison positions for local boards and committees.**  
Council members chose a few items they would like to be a part of and any others they can email to the City Secretary. City Secretary will update and email out to Council.
- b. **Discussion of use of promotional funding process for Hotel Occupancy Tax.**  
City Secretary states this item is also on tomorrows agenda so they can postpone until then to save time. No action
- c. **Discussion of upcoming City projects and funding sources including:**  
City Secretary recommends moving this item to the special meeting for next week to save time.
  - **Elevated water tower at Mulberry site**
  - **Street Capital Improvement Project**
  - **Comprehensive Master Plan**
  - **Texas Water Development Board loan**
  - **Water lines on Bandera Boulevard**
  - **Texas Water Development Board Flood Infrastructure Fund**
  - **Wastewater Treatment Plant relocation**

**8. Discussion and possible action on approving a resolution adopting new Personnel Policy for 2021.**

*Mayor Pro Tem Gibson made a motion to approve, seconded by Councilmember Hasty. All in favor, none opposed. Motion passed.*

**9. Requests and Announcements.**

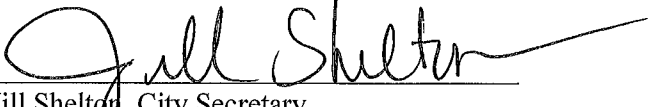
This item was skipped.

- a. **Request by Council to place items on a future agenda.**
- b. **Announcements by Council.**

**10. Adjourn.**

The meeting was recessed until 5:00 PM on February 23, 2021.

The meeting was adjourned at 5:45 PM on February 24, 2021.

  
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Jill Shelton, City Secretary