



# CITY OF BANDERA

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## MINUTES FOR THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF BANDERA WEDNESDAY, MAY 20, 2020 AT 9:00 AM

*A recording of the telephone conference will be made and will be available to the public in accordance with the Open Meetings Act.*

1. **Call to order.** Mayor Schauman calls the meeting to order at 9:03 am. All Councilmembers are present. Also present are the City Secretary Jill Shelton and City Administrator J Horry.
2. **Visitors to be heard.** *[Suspended during declared emergency per Governor's order]*
3. **Consent Agenda.**
  - a. **Approval of minutes for the meeting held on May 7, 2020 and May 12, 2020.**  
*Councilmember Russe makes a motion to approve, seconded by Councilmember Palmer. All in favor, none opposed. Motion passes*
4. **Executive Session**
  - a. **The City Council of Bandera will consult in closed session pursuant to Texas Government Code Section 551.074, Personnel Matters, regarding the annual evaluation, duties and salary of the City Administrator, J Horry.**  
Mayor Schauman closed the open session at 9:05 am.  
Mayor Schauman reconvened the meeting at 9:19 am.  
  
*Mayor Pro Tem Gibson makes a motion to request City Administrator, City Attorney and Mayor draft the final contract for the City Administrator, seconded by Councilmember Clark. All in favor, none opposed. Motion passes.*
5. **Regular Agenda.**

**Discussion and possible action on the following items:**

  - a. **Request from Carey Reed with Bandera County Rural Addressing to use a portion of the City Park from 8am till noon on July 4, 2020 for the Annual Pet Parade.**  
*Councilmember Clark makes a motion to allow Carey Reed with Bandera Rural Addressing to use a portion of the City Park for the July 4, 2020 annual pet parade, seconded by Councilmember Russe. All in favor, none opposed. Motion passes.*
  - b. **Approval of amendment to the 2019-2020 Fee Schedule to change the portable building permit fee.**  
There is some discussion on what changes are being made. Portable buildings is discussed and the sizes that require a permit. *Mayor Pro Tem Gibson makes a motion to approve, seconded by Councilmember Palme. All in favor, none opposed. Motion passes.*
  - c. **Approval of amendment to the 2019-2020 Fee Schedule to change the residential inside city limit and residential outside city limit utility deposits to \$150.00 and \$200.00, respectively.**  
There is discussion on why the deposit should increase. It is explained when people move out, the deposit does not cover the cost of the bill upon move out. *Councilmember Palmer makes a motion to approve as listed, seconded by Councilmember Russe. All in favor, none opposed. Motion passes.*
  - d. **Approval of new Residential Utility Service Agreement.**  
*Mayor Pro Tem Gibson makes a motion to approve, seconded by Councilmember Palmer. All in favor, none opposed. Motion passes.*

- e. **Discuss and give direction to Simple City Designs for the update of the Bandera Master Plan.**  
Matt Lewis and his team with Simple City Designs (via Zoom) speaks about the proposal and the plan for Bandera. They discuss how to modify the ordinances and integrating the previous master plan but also to advance the project. They would like to do a thorough announcement of the town. Then starting to gather information from the community. *Mayor Pro Tem Gibson makes a motion to authorize the City Administrator and the Mayor to move forward with moving into Phase 1 with Simple City, seconded by Councilmember Palmer. All in favor, none opposed. Motion passes.*
- f. **Discuss and possible action to authorize the City Administrator to send out RFPs for Solid Waste Services.**  
City Administrator Horry updates Council that with the current contract, they can renew the contract one time but it's entirely up to them. *Mayor Pro Tem Gibson makes a motion to approve the authorization of the City Administrator to send out RFPs for solid waste services, seconded by Councilmember Russe. All in favor, none opposed. Motion passes.*  
Mayor Pro Tem Gibson would like to get some proposals for recycling services as well as smaller cans or service levels.
- g. **Discussion and possible action on extending the 380 agreement between the City of Bandera and Main Street Shops and Lofts until November 28, 2020 pending approval of extension request by the TDA.**  
*Mayor Pro Tem Gibson makes a motion to approve the extension, seconded by Councilmember Palmer. All in favor, none opposed. Motion passes.*
- h. **Discussion or possible action to fill City Council seat vacated by Glenn Clark.**  
*Mayor Pro Tem Gibson makes a motion to approve Darcy Hasty, seconded by Councilmember Palmer. Councilmember Russe and Clark are opposed. There is some discussion by council and since it is a tie vote, Mayor Schauman has to vote. Mayor Schauman is opposed. Motion fails. Councilmember Russe makes a motion to appoint Rosielee Smith, seconded by Councilmember Clark. Mayor Pro Tem Gibson and Councilmember Palmer are opposed. Mayor Schauman breaks tie and is in favor. Motion passes. Rosielee Smith fills the seat.*

**6. Requests and Announcements.**

**a) Request by Council to place items on a future agenda.**

Mayor Schauman announces on June 4<sup>th</sup> we will have Derek Naiser to present the project for the Flood Infrastructure Fund for flood, drainage and riparian vegetation projects.

Mayor Pro Tem Gibson request budget adjustments for phase one of the master plan.

**b) Announcements by Council.**

Memorial Weekend the park will be open Saturday, Sunday and Monday.

Graduation on Thursday and parade on main street around 8:15pm

**7. Adjourn.** The meeting is adjourned at 10:04 am.

  
Jill Shelton, City Secretary