



# CITY OF BANDERA

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## MINUTES FOR THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF BANDERA

TUESDAY, MARCH 3, 2020 AT 5:30 PM  
IN THE MUNICIPAL BUILDING AT 511 MAIN STREET, BANDERA, TEXAS

**1. Call to order.**

Mayor Schauman calls the meeting to order at 5:35 pm. All councilmembers are present, except Councilmember Cavanaugh. Also present is the City Secretary Jill Shelton, City Attorney Dan Santee and Marshal Will Dietrich.

**2. Invocation and Pledge of Allegiance.**

Marshal Dietrich offers the invocation and all stand for the pledge.

**3. Visitors to be heard. (Please hold comments to three (3) minutes.)**

**Darcy Hasty** – Ms. Hasty would like Council to consider filling the vacancy since the election is in nine months and she would also like Council to consider her for that position.

**4. Consent agenda.**

**a. Approval of minutes for the meetings held on February 20, 2020.**

**b. Approval of updates to the 2019-2020 fee schedule.**

**c. Acceptance of the resignation of Councilmember Brice Cavanaugh effective immediately.**

*Mayor Pro Tem Gibson makes a motion to approve, seconded by Councilmember Palmer. All in favor, none opposed. Motion passes.*

**5. Proclamations.**

**a. Red Cross Month- We dedicate the month of March 2020 to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies.**

Mayor Schauman proclaims March 2020 as Red Cross Month.

**6. Discussion and possible action on the following items:**

**a. Request by Public Works Director for the purchase or finance of Hydro Excavator in the amount not to exceed \$58,000.00.**

Public Works Director Martin Park explains the request and where the finances stand. There is discussion about where other funds can come from. Mr. Park also explains why this equipment will be a benefit to the City. *Councilmember Palmer makes a motion to allow the Public Works Director to purchase a hydro excavator in the amount not to exceed \$58,000.00, seconded by Councilmember Russe. All in favor, none opposed. Motion passes.*

**b. Update by Marshal Dietrich on TxDot new requirements, applications and process for road closures.**

Marshal Dietrich updates Council on the new TxDOT road closure requirements and process. He explains the new requirements are more involved and stricter than the previous requirements. There is discussion about the different parades during the year, the time allotted for the parades and rerouting traffic during parades. There is no action on this item.

- c. **Approval of a street closure request by James McGroarty of 11<sup>th</sup> Street Cowboy Bar for 11<sup>th</sup> Street between Cypress and Cedar Streets on Friday March 27, 2020 at 6:00 pm until Sunday, March 29, 2020 at 6:00 am for the safety of pedestrians during the 15<sup>th</sup> Annual Thunder in the Hill Bike Rally.**  
*Mayor Pro Tem Gibson makes a motion to approve the street closure, seconded by Councilmember Palmer. All in favor, none opposed.*

- d. **Discussion or possible action of filling the vacant council seat or leaving it empty until the November election.**

*There is discussion about how long the seat can be left open. Mayor Pro Tem Gibson makes a motion to fill the vacancy at the April 2<sup>nd</sup> meeting, seconded by Councilmember Clark. There is discussion about the amount of time between the vacancy and the next election. There is also discussion about the citizens being able to elect someone for the position versus Council appointing someone to the seat. There is discussion about seats previously being resigned and appointments made. Mayor Pro Tem Gibson and Councilmember Clark are in favor, Councilmembers Palmer and Russe are opposed. Mayor Schauman breaks the tie in favor. Motion passes.*

- e. **Approval for City Administrator to request up to \$12,000 from Bandera EDC for a street assessment proposal for a Capital Improvement Project for city streets with LNV Engineering.**

*Councilmember Clark moves to approve, seconded by Mayor Pro Tem Gibson. There is discussion about the breakdown of the streets and costs associated with them. All in favor, none opposed. Motion passes.*

- f. **Discussion and possible action to recommend amendments to the Bandera Economic Development Corporation Bylaws, policies and procedures regarding the current BEDC Programs and Expenditures.**

City Attorney Dan Santee explains he would like to discuss all points Council would like to change and get a consensus before making a motion. He also discusses accuracies in the bylaws that need to be changed. Mr. Santee also explains the power Council has over the BEDC Bylaws. There is discussion about the BEDC funding city projects, grants, and incentives.

Councilmember Clark leaves meeting at 6:34 pm in which the quorum is lost. The meeting is adjourned at 6:34 pm due to lack of quorum.

- g. **Discussion and possible action to recommend amendments to the Bandera Economic Development Corporation Bylaws regarding the current BEDC Policies and Procedures.**

There is no action on this item.

- h. **Discussion and possible action to recommend amendments to the Bandera Economic Development Corporation Bylaws, policies and procedures to define what are qualifying jobs and to establish waiting periods for the various grant programs and economic development assistance packages offered by the Bandera Economic Development Corporation.**

There is no action on this item.

- i. **Discussion and possible action to place a 60-day moratorium on any future spending by the BEDC, with the exception of promotional, administrative expenses, marketing and advertising, in accordance with the BEDC Bylaws Sections 1 Administration, 1.05 Amendment of Bylaws and V Oversight by the Bandera City Council.**

There is no action on this item.

**7. Requests and Announcements.**

**a. Request be Council to place items on a future agenda.**

There are no requests.

**b. Announcements by Council.**

There are no announcements.

**8. Adjourn.**

The meeting is adjourned at 6:34 pm due to lack of quorum.

A handwritten signature in cursive script that reads "Jill Shelton". The signature is written in black ink and is positioned above a horizontal line.

Jill Shelton, City Secretary