



# CITY OF BANDERA

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## MINUTES FOR THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF BANDERA

THURSDAY, JANUARY 16, 2020 AT 5:30 PM  
IN THE MUNICIPAL BUILDING AT 511 MAIN STREET, BANDERA, TEXAS

1. **Call to order.** Mayor Schauman calls the meeting to order at 5:30 pm. All councilmembers are present. Also present is the City Administrator J Horry, City Secretary Jill Shelton, City Treasurer Amber Kinsey and Marshal Will Dietrich.
2. **Invocation and Pledge of Allegiance.** Marshal Dietrich offers the invocation and all stand for the pledge.
3. **Visitors to be heard.** (*Please hold comments to three (3) minutes.*) There are no visitors to be heard.
4. **Consent agenda.**
  - a. **Approval of minutes for the meetings held on December 10, 2019, December 19, 2019 and January 2, 2020.**
  - b. **Approval of Bandera Central Appraisal District Board of Directors election results.**

Mayor Pro Tem Gibson makes a motion to approve the consent agenda, seconded by Councilmember Palmer. All in favor, none opposed. Motion passes.

5. **Quarterly Staff Reports:**
  - a. **Administrator's Report**
  - b. **Marshal's Report/Code Enforcement Report (Monthly statistics on Code and Deputy Report)**
  - c. **DPW Report (Update on street, water and infrastructure)** DPW Director Martin Park is absent. His report is postponed until next regular meeting.
  - d. **Municipal Court Report (Monthly statistics on court cases)**
  - e. **Treasurer's Report (Quarterly update on financial reports)**

All reports approved as read.

6. **Discussion and possible action on the following items:**
  - a. **Discussion and possible consideration of the approval of amending Ordinance Section 1.03.031 to change the day and time of the regular meetings of City Council.** *Councilmember Russe makes a motion to change the time of meetings to 6:00 pm and the day of the week to Wednesday, seconded by Councilmember Palmer. There is discussion about changing both the time and meeting day. Councilmember Russe amends his motion to move the time of the meetings to 6:00 pm and the day remain Thursdays, seconded by Councilmember Palmer. All in favor, none opposed. Motion passes.*
  - b. **Approval of transfer from account number 10-506-4530, Council Contingency Fund up to the amount of \$17,000.00 to the General Fund for Salary increases based on annual evaluations for City Office Staff.** *Mayor Pro Tem Gibson makes a motion to approve, seconded by Councilmember Cavanaugh. There is discussion about where the funds are going and how much will be left over in the account. There is also discussion about how raises are given and how much is going to be given. All in favor, none opposed. Motion passes.*

- c. **Approval of transfer from account number ~~50-506-4530~~ 50-500-4530, Council Contingency Fund up to the amount of \$27,500.00 to the Utility Fund for Salary increases based on annual evaluations for Public Works.** *Councilmember Clark makes a motion to approve, seconded by Mayor Pro Tem Gibson.* There is discussion about how much will be left in the fund. All in favor, none opposed. Motion passes.
- d. **Update on Ordinance 342, Chapter 3 Building Regulations, Article 3.07 House Numbers.** City Secretary Shelton explains how the ordinance was codified and that everything is enforceable. There is discussion about the possible fine within the ordinance. There is no action on this item.
- e. **Consideration and update on the RFQ received for Master Planner.** City Administrator Horry gives an update on the bids received. There is no action on this item.
- f. **Ideas for Senate Bill 7 Funding, Floodplain and Mitigations.** City Engineer Derek Naiser has asked for this item to be moved to the next meeting so he could be there. There is discussion, with Mayor Pro Tem Gibson and Dave Mauk of the Bandera River Authority and Groundwater District, about possible state funding for flood mitigation within town and emergency flood response. There is no action on this item.
- g. **Discussion on authorizing the City Administrator to work with TxDOT on an agreement to perform speeding, sign placement, and signal light studies for improvements in the City.** City Administrator Horry explains he has a meeting set with TxDOT. There is also discussion about how this, and sidewalks, will fall into the master plan. There is no action on this item.
- h. **Request for EDC to discuss and take possible action regarding presentation by Arlene Guerra of TJ's at the Old Forge for a Performance Agreement Grant for 807 Main Street.** *Councilmember Palmer makes a motion to deny the request based upon the fact that it is my position that there is a moratorium in place and these items are improperly before the council, seconded by Councilmember Russe.* Councilmember Palmer reads advice from the city attorney regarding these items. Mayor Pro Tem Gibson states she believes the two items and applicants on the agenda were submitted appropriately and should be considered under the rules that were in place at the time. There is further discussion about the moratorium and when action may or may not have been taken in meetings prior. All in favor, none opposed. Motion passes.
- i. **Request for EDC to discuss and take possible action regarding presentation by Lauryn Moore of The Dough Joe for a Sign Grant, Infrastructure Grant and Performance Agreement Grant for 702 B Main Street.** *Councilmember Palmer makes a motion to deny the request based upon the fact that it is my position that there is a moratorium in place and these items are improperly before the council, seconded by Councilmember Russe.* Tom McEachin, from the EDC, makes a clarification that the board as a whole did not request these items. All in favor, none opposed. Motion passes.

**7. Requests and Announcements.**

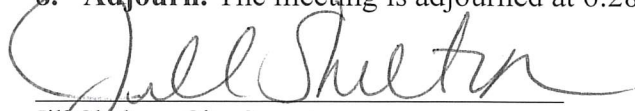
**a. Requests by Council to place items on a future agenda.**

- Discuss lifting the EDC moratorium
- Street Improvement Plan

**b. Announcements by Council.**

- Baubles and Boots on Saturday, January 18<sup>th</sup>
- Baseball field in City Park has been started

**8. Adjourn.** The meeting is adjourned at 6:28 pm.



Jill Shelton, City Secretary