



# CITY OF BANDERA

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

**MINUTES  
FOR THE REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF BANDERA AND A JOINT WORKSHOP OF THE CITY  
COUNCIL AND BANDERA ECONOMIC DEVELOPMENT CORPORATION  
THURSDAY, DECEMBER 19, 2019 AT 5:30 PM  
IN THE MUNICIPAL BUILDING AT 511 MAIN STREET, BANDERA, TEXAS**

1. **Call to order.** Mayor Schauman calls the meeting to order at 5:30 pm. All councilmembers are present. Also present is the City Administrator J Horry, City Secretary Jill Shelton, City Attorney Dan Santee, and Marshal Will Dietrich. Rhonda Carrell and Tom McEachin are present from the Bandera Economic Development Corporation.
2. **Invocation and Pledge of Allegiance.** Marshal Dietrich offers the invocation and all stand for the pledge.
3. **Visitors to be heard. (Please hold comments to three (3) minutes).**

**Patricia Moore**-Ms. Moore, on behalf of the Bandera County Convention and Visitors Bureau, comments that on January 7 at 9:00 am, in the Bandera Electric Cooperative meeting room, YOLO TX is putting on a presentation for the county and city residents.

4. **Consent Agenda.**
  - a. **Approval of Minutes from Special Meeting November 18, 2019, Regular Meeting November 21, 2019, and the Regular Meeting December 5, 2019.** *Mayor Pro Tem Gibson makes a motion to approve the consent agenda, seconded by Councilmember Cavanaugh.* All in favor none opposed. Motion passes.

5. **Closed Session**
  - a. **The City Council of Bandera will consult in closed session pursuant to Texas Government Code Section 551.071, consultation with the City Attorney and 551.074, Personnel Matters, regarding the Employee Termination appeal for Robert Lewis pursuant to the Bandera Personnel Policy. [While the consultation with attorney will be held in closed session, the former employee may choose to hold the appeal hearing in public.]**

Mayor Schauman recesses the meeting at 5:34 pm for executive session.

6. **Reconvene in Open Session. Following the Closed Session, or any portion of the Closed Session, the City Council of Bandera will reconvene in Open Session to take any action necessary for the items discussed in Closed Session.**

Mayor Schauman reconvenes the regular meeting at 6:02 pm. City Attorney Dan Santee clarifies the termination appeal process based on the Bandera Personnel Policy. *Councilmember Russe makes a motion to deny the appeal, seconded by Mayor Pro Tem Gibson.* All in favor, none opposed. Motion passes.

7. **Discussion and possible action on the following items:**
  - a. **A resolution declaring certain property to be surplus property and authorizing the City Administrator to dispose of the property in the manner most advantageous to the City.** There is discussion about the equipment on the resolution and why it should be considered surplus. *Councilmember Clark makes a motion to approve the resolution, seconded by Councilmember Russe.* All in favor, none opposed. Motion passes.
  - b. **Approval of a professional services contract with Bo Mansfield to do a survey of the entire City for \$6,000.00.** Councilmember Clark makes a motion to table until the next meeting, seconded by

Councilmember Cavanaugh. There is discussion about getting a quote from LNV as well as other firms, and why Mr. Mansfield is an accessible option.

Mayor Schauman recesses the Regular Meeting at 6:10 pm.

**8. Convene the Joint Workshop with the Bandera Economic Development Corporation (BEDC) Budget**

**a. Convene the Joint Workshop by Mayor Schauman.**

Mayor Schauman calls the workshop to order at 6:31 pm. All councilmembers are present. Also present are all BEDC Board members, Toni Kunz, Laura Devenport, Cindy Harrington, Art Crawford, Andrea Cavanaugh, Rhonda Carrell and Tom McEachin as well as the EDC Attorney, Mr. Trevino.

Mayor Schauman makes an opening statement.

BEDC President Toni Kunz makes an opening statement.

- b. Discussion regarding BEDC 2019-2020 budget.** There is discussion about budget structure and budget amendment procedures. There is also discussion over approved expenditures and differing fiscal years.
- c. Discussion regarding the current EDC Bylaws.** There is discussion about upcoming updates and different residency requirements. There is also discussion about land acquisition.
- d. Discussion regarding the BEDC Programs and Expenditures.** There is discussion about purchasing property and the master plan. There is also discussion about incentive programs and funding. There is extensive discussion about the justification of funding and what type of businesses should be funded.
- e. Discussion regarding the BEDC Policies and Procedures.** There is discussion about the way funding is applied for and given out. There is also discussion about passwords and other information being shared between members.
- f. Discussion regarding the Appointments and Removals of BEDC Board members.** Mr. Santee clarifies the power Council has regarding board appointments and he clarifies what happens if the residency of a board member changes. There is further discussion about the board members whose terms are up in March.
- g. Adjourn the Joint Workshop by Mayor Schauman.** Councilmember Palmer makes a motion to adjourn the workshop, seconded by Councilmember Cavanaugh. All in favor, none opposed. Motion passes. The meeting is adjourned at 8:34 pm.

**9. Reconvene the Regular Meeting of the City Council**

Mayor Schauman reconvenes the Regular Meeting at 8:34 pm.

- a. Update, review, discussion and possible action regarding current BEDC 2019-2020 budget.** *Mayor Pro Tem Gibson makes a motion that the 60-day moratorium applies to line item 47000 Projects-Miscellaneous, unrestricted, line item 50000 Private Enterprise Grants or Loans, unrestricted and excludes any previously approved expenditures, seconded by Councilmember Cavanaugh.* Mayor Pro Tem Gibson, and Councilmembers Clark, Russe and Palmer in favor. Councilmember Cavanaugh is opposed. Motion passes.

There is discussion about what Council is requiring in the BEDC budget and lifting the moratorium.

- b. **Discussion, direction and possible action regarding the BEDC Bylaws.** There is discussion about not having any definitive bylaws changes at the time. There is discussion about having another workshop later to have more time. There is no action on this item.
- c. **Discussion, direction and possible action regarding the current EDC Programs and Expenditures.** There is no action on this item.
- d. **Discussion, direction and possible action regarding BEDC policies and procedures related to applications, incentives, programs, and incentive/performance agreement terms and conditions.** There is no action on this item.
- e. **Discussion, direction and possible action regarding the Appointments and Removals of BEDC Board members.** There is no action on this item.

**10. Requests and announcements.**

**a. Request by Council to place items on future agenda.**

Ideas for TWBD Senate Bill 7 Funding Floodplain and Mitigations

BEDC Bylaw amendment to approve of the Administrative Assistant for the BEDC

Discuss changing the time of City meetings to a later time

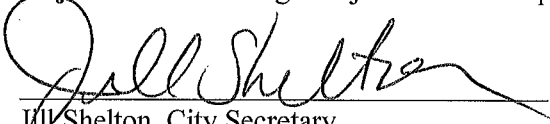
Discuss authorizing TxDOT to perform speeding, sign placement, and signal light studies for improvements in the City.

911 addressing within the City

**b. Announcements by Council.**

Apply for census taking

**11. Adjourn.** The meeting is adjourned at 8:47 pm.



Jill Shelton, City Secretary