

**MINUTES FOR THE SPECIAL MEETING OF THE
BANDERA ECONOMIC DEVELOPMENT CORPORATION
WEDNESDAY, MAY 05, 2021 AT 5:30 PM
AT BEST WESTERN CONFERENCE CENTER, 711 MAIN STREET, BANDERA TX**

1. Call to order - **The meeting was called to order at 5:30PM, all members were present except for board member Ojeda.**
2. Visitors to be heard (Please keep comments to 3 minutes) - **There were no visitors to be heard.**
3. Consent Agenda

(Items on consent agenda are considered being of a routine nature by The Economic Development Corporation and may require only limited discussion. Any Board Member may request that items be removed from the consent agenda and be considered separately for the purpose of discussion and voting.)

- a. Minutes of the March 25, 2021 Regular Meeting
- b. Invoices Due
- c. Reimbursement of QuickBooks subscription for April 2021
- d. Administrative Assistant Invoice

Board member Wilcox made a motion to approve, seconded by board member Kunz. All in favor, none opposed. Motion passes.

4. **CLOSED SESSION** The Bandera Economic Development Corporation will convene in executive session under Texas Government Code 551.072 for deliberation regarding real property; a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property; - **The Executive Session started at 5:33PM.**

5. **ACTION FOLLOWING CLOSED SESSION** The Bandera Economic Development Corporation will convene to consider any action after closed session. - **Regular session was convened at 5:46pm. Board member Ojeda arrived and joined the closed session at 5:45PM. No actions or motions from the board.**

6. Budget amendments for the 2020-2021 BEDC Budget - **President Schauman discusses the possibility of moving over promotional funds from 2019-2020, which must be done prior to Dec. 31 because the BEDC is now in audit. Another thing to address, Bandera Meat Market is no longer in business, leaving the EDC with a \$10,000 obligation that no longer needs to be fulfilled. President Schauman discusses making a budget amendment to move this back into the reserve funds, reminding the board this decision would still have to be approved by the Council, but can be pulled out at any time. Board member Kunz's opinion is that a budget amendment is unnecessary and suggests keeping funds where they are. Board Member Wilcox makes a motion to leave the \$10,000 in line item 47008, seconded by board member Arterbury. All in favor, none opposed. motion passes.**

7. Discussion on the promotional funding applications - **President Schauman reminds the board and those present of the Joint Workshop with City Council on 05/06/21 at 5:00PM. President Schauman expresses that she would like to see more BEDC members at the workshop to work with the City Council on how to disperse HOT funds and the EDC funds. The only application the EDC has on file is from the Cowboys on Main, and they are requesting \$10,000 from BEDC and \$5,000 from the City. President Schauman and board member Kunz explain to newcomers that the BEDC is funded by sales tax, and generating sales economy in businesses, whereas, HOT taxes are what the City is allowed to use.**

8. Update on Property owned by the BEDC on Buck Creek Drive - **Board member Kunz discovered that 3 out of 4 properties purchased were properly transferred to the BEDC, while one has remained in the previous owners name for the last two years; subsequently, he has paid the property taxes. Board member Kunz is working with CAD to correct this issue by reimbursing the previous owners for property taxes and to complete the deed as of said date. Because the BEDC is a non-profit, the BEDC will not owe property taxes.**
9. Board comments-Future agenda items - **President Schauman tells the board that she has asked administrative assistant, Karina Cabrera, to bring BEDC financials to the next meeting. President Schauman also announces that for the future agenda, she will resign as BEDC President, but would like to stay on the board, her term expires May 31st. She is waiting for a response from the attorney to verify who would conduct meetings until someone is appointed. Board member Kunz points out that per the bylaws, the Vice President should be the one to take over the President's duties until a new President is elected, but there is currently no sitting VP. Board member Kunz makes note that the BEDC has 3 vacant seats that need to be replaced, President Schauman affirms that this will be discussed on the 20th agenda because there are two new applications. Board member Kunz has a future agenda item for updates on the Tinman Historic, which she will also discuss during the workshop, there will likely be no action.**
10. Establish the next EDC meeting - **May 27th, 2021 at 5:30.**
11. Adjourn - **The meeting was adjourned at 6:07PM.**



Karina Cabrera, Administrative Assistant

The EDC for the City of Bandera reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matter listed above, as authorized by Texas Government Code §551.071 (Consultations with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices) and §551.086 (Economic Development). There may be a quorum of Economic Development Corporation/Planning and Zoning member at any regularly scheduled City Council Meeting. This facility is wheelchair accessible and handicapped parking is available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (830) 796-3765. This agenda is posted in accordance with the Texas Government Code, Chapter 551 on April 30, 2021.