



**CITY OF BANDERA  
ECONOMIC DEVELOPMENT CORPORATION  
REGULAR MEETING**

Bandera City Hall, 511 Main Street, Bandera, Texas  
Monday, January 23, 2023 at 6:00 PM

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**MINUTES**

**1. Call to order.**

The meeting was called to order at 6:00 pm.

**PRESENT**

Laura Devenport  
Alan Arterbury  
Billy Greeson  
Elaine Good  
Barbara Poss

**ABSENT**

Lindsay Barnett

**2. Pledge of Allegiance.**

All stood for the pledge.

Lindsay Barnett arrived at the meeting after the pledge.

**3. Announcements.**

There were no announcements.

**4. Visitors to be Heard (please keep comments to 3 minutes).**

Roy Dugosh thanked the board for the all they do and talked on Arthur Owczarski's book, and Heritage Park's Walk of Champions and Legends.

Patricia Moore spoke on a TDA pilot grant opportunity that had previously come before the board and the update confirmed there is not action needed from the city and to be on the look out for communication.

**5. Consent Agenda.**

*Items on consent agenda are considered being of a routine nature by The Economic Development Corporation and may require only limited discussion. Any Board Member may request that items be removed from the consent agenda and be considered separately for the purpose of discussion and voting.*

- A. Approval of minutes from the December 15, 2022 meeting.
- B. Invoices due.
- C. BEDC financials as of December 31, 2022

Motion to approve.

Motion made by Devenport, Seconded by Barnett.

Voting Yea: Devenport, Arterbury, Barnett, Greeson, Good, Poss

Motion passed.

**6. Discussion and possible action on the following items:**

**A. Update on report from Bandera Community Actin Group Christmas light use 2022 and action for future use.**

Jack Mosley spoke on the history of the Christmas lights to update the newer board members. Linda James spoke and thanked the board and the city Public Works Department. She provided the board with an update and report on the Christmas lights as well as an inventory.

There was no action on this item.

**B. Approval to add and remove signers to the BEDC bank accounts.**

Motion to remove signers Suzanne Schauman, Jerad Wilcox, Toni Kunz, Christine Morse and Lauren Ojeda. Add Rebeca Gibson, William Cox, Elaine Good and Lindsay Barnett.

Motion made by Devenport, Seconded by Barnett.

Voting Yea: Devenport, Arterbury, Barnett, Greeson, Good, Poss

Motion passed.

**C. Electing a treasurer.**

This item was moved to the second item on the regular agenda.

Motion to nomination for Elaine Good to be treasurer.

Motion made by Arterbury, Seconded by Devenport.

Voting Yea: Devenport, Arterbury, Barnett, Greeson, Good, Poss

Motion passed.

**D. Hackberry property park project use direction, possible grants with update on historical significance, improvements and potential naming.**

There was discussion about the conversation at the workshop.

Motion to enter into discussion for a name, use and improvements.

Motion made by Devenport, Seconded by Arterbury.

There was discussion about the name Settler's Park and the efforts that would need to be made to clean it up to make it walkable. There was discussion about contacting someone to help decide what vegetation should and shouldn't be left to help keep the wildlife.

Motion to name the park Old Settler's Park, ask for an assessment, leave the park as a natural area and proceed from there for maintenance and further development.

Motion made by Devenport, Seconded by Poss.

There was discussion about the name. Motion amended to Settler's Park.

Motion made by Devenport, Seconded by Poss.

Voting Yea: Devenport, Arterbury, Barnett, Greeson, Good, Poss

Motion passed.

**E. Possible rezoning of the 10th Street property.**

There was discussion about the property being used as overflow parking and the current zoning is residential. The zoning would have to change to make it an official parking area.

Motion to move forward on rezoning to make it a parking lot, then covering it with base, if approved by council and planning and zoning.

Voting Yea: Devenport, Arterbury, Barnett, Greeson, Good, Poss

Motion passed.

**F. Resurfacing and signage at the 10th Street property.**

Motion to enter into discussion.

Motion made by Good, Seconded by Devenport.

There was discussion about adding signage stating park at your own risk to alleviate liability after the zone change. There was discussion until then leaving it as it is or adding no parking signs.

This item was tabled.

**G. Stouffer & Associates appraisal of the Buck Creek properties from May 2022.**

Motion to enter into discussion.

Motion made by Devenport, Seconded by Barnett.

Billy Greeson gave an update and some background on the invoice presented by Stouffer and Associates, stating he had a lengthy discussion with Mr. West. It was clarified that this invoice was for the work that was done previously, but not the finished appraisal.

There was discussion about the legality of the work done and process of obtaining the appraisal.

Item tabled.

**H. Placement of wayfinding map boxes to be installed at Heritage Park and between Bandera City Skate Park and playground.**

Motion to place a wayfinding map box at Heritage Park and at the corner of the Bandera City Skate park and the new playground.

Motion made by Devenport, Seconded by Barnett.

Voting Yea: Devenport, Arterbury, Barnett, Greeson, Good, Poss

Motion passed.

**I. Update on other potential locations for wayfinding map boxes and contents.**

Devenport updated the board about the location at the EDC parking lot stating the sign needed to be at least 10 feet away from the electrical lines as well as other requirements. The only other option is the area not available for parking spots at the edge of the lot and to put protective barriers around it.

There was no action on this item.

**J. Use permit for BEDC parking lot during Cowboy Mardi Gras weekend.**

Motion to open for discussion.

Motion made by Barnett, Seconded by Devenport.

There was discussion about closing the streets and the vendors that set up there.

Motion to decline and recommend the vendor contact another entity.

Motion made by Barnett.

Voting Yea: Devenport, Arterbury, Barnett, Greeson, Good, Poss

Motion passed.

**K. Accept resignation of current administrative assistant, Keely Hansen and process of replacement of the position.**

Motion to accept.

Motion made by Devenport, Seconded by Barnett.

Voting Yea: Devenport, Arterbury, Barnett, Greeson, Good, Poss

Motion passed.

**L. Review applicants for an open seat on the board and make a recommendation to City Council.**

Doc Williams, one of the applicants, spoke about himself and answered questions from the board.

The other applicant, Andrea Jankoski, was not at the meeting, but she has spoken at a previous meeting about her application.

Motion to recommend Doc Williams to city council to fill the vacant seat on the board.

Motion made by Poss, Seconded by Arterbury.

Voting Yea: Devenport, Arterbury, Barnett, Greeson, Good, Poss

Motion passed.

**M. Update on scheduling Work Force presentation.**

Executive Director William Cox updated the board stating they were very open to come and talk but they wanted to get some questions answered first to narrow down all of the topics.

There was no action on this item.

**N. Set date for bylaws workshop.**

There was discussion about having the attorney look through what changes that should be made from a legal standpoint, then set a bylaws workshop.

There was no action on this item.

**O. Removing incentive grants from the website.**

Motion to remove grant applications.

Motion made by Poss, Seconded by Good.

Voting Yea: Devenport, Arterbury, Barnett, Greeson, Good, Poss

Motion passed.

**P. Approving expenditure for adding vents to the BEDC conex.**

Motion to approve up to \$250.00 per vent for the EDC conex.

Motion made by Devenport, Seconded by Poss.

Voting Yea: Devenport, Arterbury, Barnett, Greeson, Good, Poss

Motion passed.

**7. Comments from the Board.**

Billy Greeson presented some information to the board with some Economic development data for surrounding cities.

**8. Future agenda items.**

Poles for the wayfinding sign protection, rezone update, bylaws, process for disposal of EDC property.

**9. Adjourn.**

The meeting was adjourned at 7:46 pm.

/s/ Keely Hansen

Keely Hansen, *Administrative Assistant*