



**CITY OF BANDERA
ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING**

Bandera City Hall, 511 Main Street, Bandera, Texas

Monday, March 27, 2023 at 6:00pm

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order

The meeting was called to order at 6:00 PM

PRESENT

Alan Arterbury

Lindsay Barnett

Laura Devenport

Elaine Good

Billy Greeson

Andrea Jankoski

William Cox, Executive Director

Susan Darst, Assistant

ABSENT

Barbara Poss

2. Pledge of Allegiance

All stood for pledge of allegiance

3. Announcements

Laura indicates that the Shop and Crawl event was a success. Next event is in July 2023.

4. Citizen Comment

Deanna McCabe speaks about the administrative assistant hiring process

Roy Dugosh would like the City/EDC to purchase 20 park benches for Heritage Park

5. Consent Agenda

A. Approval of minutes from the Feb. 27, 2023 meeting.

B. Approval of invoices

C. Approval of financials as of March 20, 2023

Motion made by Arterbury to approve the invoices. Seconded by Devenport.

Voting aye: Arterbury, Devenport, Barnett, Good and Jankoski

Approval of invoices passed.

Jankoski motions removing the Feb. 27, 2023 minutes and the financials from the consent agenda for further discussion.

Jankoski pointed out a discrepancy in the Feb. 27, 2023 minutes pertaining to Item 6C. The original minutes read that the agreement was approved. Darst informed the board that the minutes had been revised and the board had not been informed of the revision. Jankoski stated that the revision was indeed correct and there was no further need for discussion.

Arterbury motioned to approve the Feb. 27, 2023 minutes. Devenport seconded.

Voting yea: Arterbury, Devenport, Barnett, and Good

Voting nay: Jankoski

Minutes approved.

Jankoski requested that line items in the financials be broken down. Billy requested that a statement of final position be added.

Motion by Arterbury to approve the financials. Seconded by Jankoski

Voting yea: Arterbury, Devenport, Barnett, Good and Jankoski

Financials approved.

6. Discussion and possible action on the following items:

A. An agreement with the City of Bandera for shared resources with the City

Specialist/EDC Administrative Assistant

Elaine thinks it is a conflict of interest. Greeson discussed the process of hiring. Jankoski stated that Greeson did not have the authority to enter into such an agreement without board approval. Devenport would like the board to have the opportunity to review the applications that were submitted.

Motion to not move forward with the agreement until all applications can be reviewed by the board made by Jankoski, seconded by Devenport

Voting yea: Devenport, Barnett, Good, Jankoski

Voting nay: Arterbury

Motion passed

B. Bandera Cattle Company Gunfighters performance agreement

Motion made by Devenport to enter into an agreement with the Bandera Cattle Company Gunfighters to include adding the requirement of proof of insurance. Seconded by Barnett.

Devenport amended her motion to include an effective date of Jan. 1, 2023, terminating Sept. 20, 2023 with an automatic renewal option. Seconded by Barnett.

Voting yea: Devenport, Barnett, Good, Arterbury, and Jankoski

Motion passed

C. Outstanding invoices from Main Street Shops and Lofts, Ltd.

Motion made by Devenport to approve the past due invoices. Seconded by Arterbury.

Jankoski pointed out that there were two outstanding invoices in the amount of \$30,000 each. Only one invoice had been budgeted and therefore a budget amendment would need to be made and approved by City Council before payment could be made.

Devenport amended her motion to include a budget amendment request be approved by City Council prior to payment of the second invoice.

Voting yea: Devenport, Barnett, Good, Arterbury, and Jankoski

Motion passed

D. Job training grant invoice from Main Street Shops and Lofts, Ltd. in the amount of \$12,000

Motion made by Jankoski to approve the payment of the invoice. Seconded by Barnett.
Voting yea: Devenport, Arterbury, Barnett, Good and Jankoski
Motion passed.

E. Final payment to JW Bandera, Ltd. For construction services pursuant to a contract dated October 9, 2018.

Motion made by Jankoski to approve payment, seconded by Devenport.
Voting yea: Devenport, Arterbury, Barnett, Good, and Jankoski
Motion passed.

F. Bollards for wayfinding signage located at the EDC parking lot on Cedar St. and 11th St. and identified as BCAD Property ID No. 154633

Cox discussed the cost for public works to install bollards. Arterbury states that 6 bollards are needed.

Motion made by Devenport that Arterbury get quotes on cost of bollards and installation.
Seconded by Barnett.

Voting yea: Devenport, Arterbury, Barnett, Good, and Jankoski
Motion passed

G. Wayfinding content and placement of boxes.

Cox spoke to the Cowboy Store about their approval for a sign to be installed in their parking lot. They shared their concerns regarding unauthorized parking. Lowe's is seeking corporate approval and asked for clarification on sign updates.

No action taken

H. Habitat recommendations for Settler's Park.

No update

I. Conex vent installation

The vents have been purchased. No further update.

No action taken.

J. Asset disposal process.

Jankoski offered to create an asset management/disposal plan.

Motion by Devenport to move forward with the creation of an asset management plan.

Seconded by Barnett.

Voting yea: Devenport, Barnett, Arterbury, Good and Jankoski

Motion passed

7. Comments from the Board

Eclipse planning meeting at the Best Western

No update on grants

8. Future agenda items

None

9. Adjourn

The meeting was adjourned at 7:42 PM

/s/ Andrea Jankoski

Andrea Jankoski, EDC president