



**CITY OF BANDERA
ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING**

Bandera City Hall, 511 Main Street, Bandera, Texas
Monday, June 26, 2023, at 6:00 PM

511 Main St. • P O Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

AGENDA

- 1. Call to order.**
- 2. Pledge of Allegiance.**
- 3. Announcements.**
- 4. Introduction of New Board Members, DeAnna McCabe and Tom McEachin.**
- 5. Citizen Comments (please keep comments to 3 minutes).**
- 6. Consent Agenda.**

Items on the consent agenda are considered to be of a routine nature by The Economic Development Corporation and may require only limited discussion. Any Board Member may request that items be removed from the consent agenda and be considered separately for the purpose of discussion and voting.

- a) Minutes for May 22, 2023, special meeting.
- b) Approve the following Invoices for payment:
 1. Bandera Cattle Co. Gunfighters, LLC., \$1,250 (Invoice No. 03 – May)
 2. City of Bandera, QuickBooks for June \$90.61 (INV#10001232708193)
 3. Messer Fort McDonald, \$553.50 (No. 19228 \$310.50; No. 19344 \$243.00);
 4. Roxanne Yoder, EDC Administrative Assistant, \$1175.00 (Invoice No. 01, 5/8 - 6/22)
- c) Approve the following reimbursement(s):
Roxanne Yoder, for EDC office supplies, \$184.88
- d) Receive EDC Budget vs Actuals Report FY 22-23 – Jankoski

7. Discussion and possible action on the following items:

- a) Review of the City Message Board Policy and discussion on the installation of the wayfinding sign boxes in three locations: EDC parking lot, 800 block of Maple at the Bandera City Park, and Heritage Park – Jankoski & Devenport
- b) Discussion of City Council approval of Wayfinding Signs project exceeding \$10,000 spending authority – Jankoski
- c) Discussion regarding the trees interfering with power lines on EDC lot at 10th and Maple – Jankoski & Devenport

- d) Discussion on the installation of vents on the small conex box - Jankoski & Devenport
- e) Review and discuss draft asset disposal policy – Jankoski
- f) Consider request from the City of Bandera in the amount \$6,666.64 related to a Professional Services Agreement - Jankoski
- g) Termination of Professional Services Agreement for Executive Director Services through the City Administrator, with the City of Bandera - Jankoski
- h) EDC options for entity independence – Jankoski
- i) Review Shared Services Agreement(s) between the City of Bandera and the Bandera Economic Development Corporation for the following - Jankoski:
 - 1. Administrative staff
 - 2. Public Works staff
- j) Approve Resolution 2023-01 to clarify, express and adopt standards related to the terms of office of Members of the Board and establishing an effective date - Jankoski
- k) Choose an EDC representative to participate in the Red Grant Strategic Planner Selection – Jankoski
- l) Discussion on attending the Texas Municipal League Economic Development Conference November 16-17, 2023, Bastrop, TX – Jankoski
- m) Set Budget Workshop meeting date – Jankoski
- n) Determine available dates for joint workshop with City Council - Jankoski

8. Comments from the Board.

9. Future agenda items.

10. Adjourn

Roxanne Yoder, EDC *Administrative Assistant*

The Economic Development Corporation for the City of Bandera reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code §551.071 (Consultations with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices) and §551.086 (Economic Development). There may be a quorum of Planning and Zoning/City Council members at any regularly scheduled Economic Development Corporation Meeting. This facility is wheelchair accessible and handicapped parking is available. Requests for accommodation or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (830) 796-3765. **This agenda is posted in accordance with the Texas Government Code, Chapter 551 on June 22, 2023.**