



**CITY OF BANDERA
ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING**

Bandera City Hall, 511 Main Street, Bandera, Texas

Tuesday, December 19, 2023, at 7:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

AGENDA

- 1. Call to order.**
- 2. Pledge of Allegiance.**
- 3. Announcements.**
- 4. Citizen Comments (please keep comments to 3 minutes).**
- 5. Consent Agenda.**

Items on the consent agenda are considered to be of a routine nature by The Economic Development Corporation and may require only limited discussion. Any Board Member may request that items be removed from the consent agenda and be considered separately for the purpose of discussion and voting.

- a) Minutes for November 13, 2023, special meeting.
- b) Approve the following Invoices for payment:
 1. Bandera Cattle Co. Gunfighters, LLC., \$1,250 (Invoice No. 10; December 2023)
 2. Messer Fort McDonald, \$67.50 (Invoice No. 21185; 11/01/2023 – 11/30/2023)
 3. Roxanne Yoder, EDC Administrative Assistant, \$700 (Invoice No. 07; 11/09 – 12/15)
 4. Neffendorf & Blocker, P.C., \$3,200 (Invoice No. 29248 Audit Invoice)
 5. Bandera Bulletin, \$90 and \$100 (Invoices 11218 and 11219 Promotional Funding Advertisement 10/18/2023 & 11/18/2023)
 6. Bandera Prophet \$40 (Invoice Promotional Funding Advertisement 10/18-24; 11/5-21/2023)
 7. Web Wagon \$500 Wayfinding Map balance (Invoice No. 1111023)
 8. QuickBooks \$95.94 (Invoice No. n/a; 12/08/2023)
 9. City of Bandera \$42,500 half of Bond Series 2018 principal payment (AmegyBank Invoice)
 10. City of Bandera \$49,500 half of Bond Series 2021 principal payment (AmegyBank Invoice)
- c) Reimburse Andrea Jankoski for expenses related to attendance at the TML Economic Development Conference, including hotel balance, mileage and per diem meals \$559.24.
- d) Reimburse Laura Devenport for expenses related to attendance at the TML Economic Development Conference, including hotel balance, mileage and per diem meals \$559.24.
- e) Reimburse Elaine Good for expenses related to attendance at the TML Economic Development Conference, per diem meals \$118.

- f) Reimburse Thomas McEachin for expenses related to attendance at the TML Economic Development Conference, including hotel balance and per diem meals \$365.36.
- g) Authorize the Administrative Assistant to order QuickBooks compatible checks, Qty. 100, in an amount up to \$198.
- h) Receive November 2023 Monthly Financials.

6. Discussion and possible action on the following items:

- a) Consider a request from Linda James of the Bandera Community Action Group for access to the Christmas decorations/lights to conduct an inventory – Jankoski
- b) Discussion and possible action on selection of an EDC website designer - Jankoski
- c) Update from Investment Committee – McEachin
- d) Consider EDC Resolution 2023-04 approving an application to become a participant in the Texas Short Term Asset Reserve Program (TexSTAR) – McEachin
- e) Consider the approval of transferring up to \$500,000 from Bandera Bank to the Texas Short Term Asset Reserve Program (TexSTAR) - McEachin
- f) Receive and discuss email from Kevin Frost regarding a “cat camp” on EDC property – Jankoski
- g) Schedule workshop to discuss EDC properties – Jankoski
- h) Schedule a workshop to discuss EDC Bylaws – Jankoski
- i) Update on RED Grant – Devenport
- j) Discussion and possible action regarding the adoption of a personnel policy – Devenport

7. Comments from the Board.

8. Future agenda items.

9. Adjourn

Roxanne Yoder, EDC *Administrative Assistant*

The Economic Development Corporation for the City of Bandera reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code §551.071 (Consultations with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices) and §551.086 (Economic Development). There may be a quorum of Planning and Zoning/City Council members at any regularly scheduled Economic Development Corporation Meeting. This facility is wheelchair accessible and handicapped parking is available. Requests for accommodation or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (830) 796- 3765. **This agenda is posted in accordance with the Texas Government Code, Chapter 551 on December 15, 2023.**