



**CITY OF BANDERA
ECONOMIC DEVELOPMENT CORPORATION
SPECIAL MEETING**

Bandera City Hall, 511 Main Street, Bandera, Texas
Wednesday, January 24, 2024, at 6:00 PM

511 Main St. • P O Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

The meeting was called to order at 6:00 p.m.

PRESENT – Andrea Jankoski, Laura Devenport, Alan Arterbury, Elaine Good, DeAnna McCabe, Thomas McEachin

2. Pledge of Allegiance.

All stood for the pledge

3. Announcements.

None.

4. Citizen Comments (please keep comments to 3 minutes).

None.

5. Consent Agenda.

Items on the consent agenda are considered to be of a routine nature by The Economic Development Corporation and may require only limited discussion. Any Board Member may request that items be removed from the consent agenda and be considered separately for the purpose of discussion and voting.

a) Minutes for December 19, 2023, regular meeting.

D. McCabe pulled the item for clarification on whether the website item should have been on this agenda. Staff advised that it was originally scheduled for this agenda but was bumped to the February meeting at the direction of the Board President while staff works with the city for adequate access to the EDC webpage of the City's website.

Motion to approve item 5a.

Motion made by D. McCabe, seconded by L. Devenport

Voting Yea: DeAnna McCabe, Laura Devenport, Andrea Jankoski, Alan Arterbury, Elaine Good, Thomas McEachin

Motion passed.

b) Approve the following Invoices for payment:

- 1. Bandera Cattle Co. Gunfighters, LLC., \$1,250 (Invoice No. 11; January 2024)**
- 2. Roxanne Yoder, EDC Administrative Assistant, \$520 (Invoice No. 08; 12/16 – 01/11)**
- 3. QuickBooks \$95.94 (Invoice No. n/a; 01/08/2024)**
- 4. QuickBooks 1099 e-filing, \$12.77 (Invoice No. n/a; 01/08/2024)**
- 5. Messer Fort McDonald, \$297 (Invoice No. 21345; 12/01/2023 – 12/31/2023)**

c) Receive December 2023 Monthly Financials.

D. McCabe pulled the item to point out discrepancies in the furnished reports. Further it was requested these reports be removed from the consent calendar for future agendas. Staff was directed to work with the Treasurer to identify entry errors.

Motion to approve removing the Monthly Financials from the Consent Agenda.

Motion made by D. McCabe, seconded by T. McEachin

Voting Yea: DeAnna McCabe, Thomas McEachin, Andrea Jankoski, Laura Devenport, Alan Arterbury, Elaine Good

Motion passed.

6. Discussion and possible action on the following items:

a) Presentation by George Sharman, Vice-Chairman of the Board of Directors for the Bandera County Appraisal District, regarding EDC Property located on Buck Creek Drive – Jankoski

George Sharman addressed the Board in consideration of purchasing the Buck Creek property.

No action taken.

b) Discussion and possible action on adding a “TextMyGov” widget to the EDC website for Cowboy Capital Cares presented by Nancy DeFoster – Devenport

Molly Maverick addressed the Board on behalf of the Marshall’s Office in support of the request.

Motion to approve.

Motion made by L. Devenport, seconded by A. Arterbury

Voting Yea: Laura Devenport, Alan Arterbury, Andrea Jankoski, Alan Arterbury, Elaine Good, DeAnna McCabe, Thomas McEachin

- c) Consider a request from Linda James of the Bandera Community Action Group for access to the Christmas decorations/lights to conduct an inventory – Jankoski**

Linda James addressed the Board in support of access to the Christmas decorations/lights inventory.

Motion to approve access.

Motion made by L. Devenport, seconded by D. McCabe

Voting Yea: Laura Devenport, DeAnna McCabe, Andrea Jankoski, Alan Arterbury, Elaine Good, Thomas McEachin,

Motion passed.

- d) Review of the following Promotional Applications:**

- 1. American Legion Post 157 – Bandera Honors Veterans 11/09/2024, \$1,500**

Comments by the Board regarding the event. No action taken.

- 2. Cowboy Capital Cares – Trap, spay/neuter, vaccine program, on-going, \$25,600**

Molly Maverick addressed the Board on behalf of the Marshall's Office in support of the request.

L. Devenport stated that she would contact the attorney for confirmation that this request meets parameters.

No action taken.

- e) Request by Bob DeGeorge of Saddlebags Production Company for Performance Agreement Application funding related to the purchase equipment, costumes, and props for fully scripted western historical plays about Old Bandera and the Old West in Bandera in the amount of \$8,000.00.**

Bob DeGeorge addressed the Board in support of the request. Questions from the Board related to performance dates (22 days annually, March through December) were addressed by Mr. DeGeorge and will coordinate with other performances so as not to conflict, rather compliment.

D. McCabe voiced concerns that the Board in January of 2023, voted to remove Incentives from the website and that criteria needs to be put in place prior to considering future approvals.

Mr. DeGeorge was directed to resubmit his request as a Promotional Application.

No action was taken.

- f) **Request by Tammie Jones of Arla Ventures, LLC dba TJ's at the Old Forge for Building Improvement Application funding related to restaurant kitchen flooring improvements and kitchen drywall repair and paint in the amount of \$14,300.**
- g) **Request by Tammie Jones of Arla Ventures, LLC dba TJ's at the Old Forge for Infrastructure Rebate Application funding related to restaurant coffee bar (aka Cowgirl Coffee) sink and grease trap drainage improvement in the amount of \$3,875.**

Items 6 f and g were postponed until such time as the Board has reviewed requirements for Incentives.

- h) **Request to publish a notice in the local news publications for one existing EDC Board Member vacancy and duration – Jankoski**

The Board discussed the item and advised publishing twice in the local papers and to request the city to publish on their Facebook page.

Motion to approve.

Motion made by A. Arterbury, seconded by L. Devenport

Voting Yea: Alan Arterbury, Laura Devenport, Andrea Jankoski, Elain Good, DeAnna McCabe Thomas McEachin

Motion passed.

- i) **Update from Investment Committee – McEachin**

T. McEachin updated the Board on the TexSTAR application and transfer of \$500,000 into the pooled investment account completed last week.

7. Comments from the Board.

None.

8. Future agenda items.

Review of Incentives to be added to the February 5, 2024, Workshop.

Discussion on adding the Board Packet to the Website.

Discussion on sending Draft Agendas to the Board prior to finalizing.

Discussion of having a shared drive for Board access.

////

9. Adjourn

The meeting was adjourned at 7:43 p.m.

/s/ Roxanne Yoder

Roxanne Yoder, Administrative Assistant