



**CITY OF BANDERA
ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING**

Bandera City Hall, 511 Main Street, Bandera, Texas

Tuesday, February 20, 2024, at 6:00 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

AGENDA

- 1. Call to order.**
- 2. Pledge of Allegiance.**
- 3. Announcements.**
- 4. Citizen Comments (please keep comments to 3 minutes).**
- 5. Consent Agenda.**

Items on the consent agenda are considered to be of a routine nature by The Economic Development Corporation and may require only limited discussion. Any Board Member may request that items be removed from the consent agenda and be considered separately for the purpose of discussion and voting.

a) Minutes for January 24 and February 5, 2024, special and regular meeting.

b) Approve the following Invoices for payment:

1. Bandera Cattle Co. Gunfighters, LLC., \$1,250 (Invoice No. 12; February 2024)
2. Messer Fort McDonald, \$6 (Invoice No. 21882; 01/01/2024 – 01/31/2024)
3. Roxanne Yoder, EDC Administrative Assistant, \$700.00 (Invoice No. 09; 01/12 – 02/16)
4. Bandera Bulletin, \$200 (Invoice No. n/a; 01/31/2024 & 02/07/2024)
5. Bandera Prophet, \$40 (Invoice No. n/a; 01/31/2024 & 02/07/2024)
6. QuickBooks \$95.94 (Invoice No. n/a; 02/08/2024)
7. Bandera Bank \$20 (Wire Transfer Fee; 01/18/2024)

c) Approve an Audit Engagement Letter for Fiscal Year 2022/2023 with Neffendorf & Blocker, P.C. in an amount not to exceed \$3,500.

6. Discussion and possible action on the following items:

- a) Appoint a new EDC Board President – Jankoski
- b) Interview Applicants for the one open seat on the EDC Board and make a recommendation to City Council for appointment.
- c) Review and Award Promotional Funding as follows:

1. American Legion Post 157 – Bandera Honors Veterans 11/09/2024, \$1,500

2. Saddlebags Production Company – Fully Scripted Western Historical Plays about Old Bandera and the Old West in Bandera 2023/2024, \$8,000.00
3. Bandera ProRodeo Association – Longhorns on Main 08/31/2024, \$7,500 to \$8,000
4. Cowboy Capital Cares – Trap, spay/neuter, vaccine program, on-going, \$25,600

- d) Update, discussion, and possible action on selection of an EDC website designer.
- e) Receive January 2024 Monthly Financials.
- f) Update from Investment Committee – McEachin
- g) Update the Bandera Bank Signature Card, removing Lindsay Barnett and adding Stan Farmer and one other sitting Board Member – Devenport
- h) Accept Resignation of Administrative Assistant Roxanne Yoder.
- i) Discussion and direction on how to proceed with replacement of Administrative Assistant, i.e., use of Administrative Support Services Agreement with city staff, placement of notice in newspapers to hire, or utilization of a board member.
- j) Discussion and possible action on EDC Incentive Agreements – McCabe
- k) Discussion and possible action regarding an EDC personnel policy – Devenport
- l) Discussion and possible action regarding use of EDC property during April eclipse -Devenport
- m) Discussion and possible action regarding engaging the EDC attorney's advice on bylaws revisions and what the can and cannot be done - Devenport
- n) Update on RED Grant – Devenport

7. Comments from the Board.

8. Future agenda items.

9. Adjourn

Roxanne Yoder, EDC *Administrative Assistant*

The Economic Development Corporation for the City of Bandera reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code §551.071 (Consultations with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices) and §551.086 (Economic Development). There may be a quorum of Planning and Zoning/City Council members at any regularly scheduled Economic Development Corporation Meeting. This facility is wheelchair accessible and handicapped parking is available. Requests for accommodation or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary at (830) 796-3765. **This agenda is posted in accordance with the Texas Government Code, Chapter 551 on February 16, 2024.**