

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (210) 761-7352

Parade or Public Assembly Application

THIS APPLICATION <u>WILL NOT</u> BE ACCEPTED WITHOUT A CERTIFICATE OF INSURANCE AND PAYMENT OF **\$400.00**

COMPLETE APPLICATIONS MUST BE RECEIVED NO LATER THAN FORTY-FIVE (45) DAYS IN ADVANCE FOR SINGLE, NONRECURRING PARADE OR PUBLIC ASSEMBLIES AND NO LATER THAN SIXTY (60) DAYS IN ADVANCE FOR PARADES AND PUBLIC ASSEMBLIES HELD ON A RECURRING BASIS. APPLICATIONS WILL NOT BE ACCEPTED MORE THAN ONE HUNDRED EIGHTY (180) DAYS BEFORE THE EVENT.

APPLICANT'S NAME:
APPLICANT'S ADDRESS:
APPLICANT'S PHONE NUMBER:
NAME OF ORGANIZATION REQUESTING PERMIT:
AUTHORIZED AGENTS/MEMBERS OF ORGANIZATION:
PERSON IN CHARGE ON DAY OF THE PARADE: Name:Phone number:
REQUESTED DATE OF PARADE:
APPROXIMATE NUMBERS: (a) Persons in parade: (b) Vehicles in parade: (c) Animals in parade:
DESCRIBE THE FOLLOWING TO BE USED IN PARADE: (a) Types of animals:
(b) Description of vehicles:
START TIME & END TIME:
TIME WHEN PARTICIPANTS WILL BEGIN TO ASSEMBLE AT SUCH AREA:
INTERVALS OF SPACE TO BE MAINTAINED BETWEEN UNITS OF SUCH PARADE OR PUBLIC ASSEMBLY:
TYPE OF PARADE OR PUBLIC ASSEMBLY (also describe the activities planned during the event):
DESCRIPTION OF ANY PUBLIC FACILITIES OR EQUIPMENT TO BE UTILIZED:

WITH THE CITY MARSHAL AUTHORIZING THE APPLICANT TO APPLY FOR THE PERMIT ON HIS/HER BEHALF. PLEASE IDENTIFY ANY OTHER PERSON: _ ROUTE TO BE TRAVELED (starting and termination points):_ PLEASE USE A COLORED MARKER OR PEN TO INDICATE ON THE MAP WHAT ROUTE THE PARADE WILL **TRAVEL** I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND ABILITY AND THAT I AM PREPARED TO PRESENT THE ABOVE APPLICATION TO THE CITY MARSHAL. APPLICANT'S SIGNATURE DATE **FOR CITY USE ONLY** RECEIVED BY DATE APPROVAL OF PARADE ROUTE BY: MARSHAL **DATE**

IF THE PARADE OR PUBLIC ASSEMBLY IS DESIGNED TO BE HELD BY OR ON BEHALF OF ANY PERSON OTHER THAN APPLICANT, THE APPLICANT SHALL ALSO FILE A LETTER FROM THAT OTHER PERSON